

School reopening risk assessment: Presdales School

The measures listed are based on current (as of 16th July 2020) government guidance:

- [Actions for education settings to prepare for wider opening](#)
- [Implementing preventative measures in education settings](#)
- [Guidance for secondary school provision](#)
- [Safe working in education settings](#)

RAG rate for control measures

- Red: this measure cannot be put in place in our school at any time
- Amber: this measure can be put in place, but not in time for when we've been asked to reopen
- Green: this measure is in place, or can be in place for when we've been asked to reopen

		<p>Supervising staff will wash their hands thoroughly for 20 seconds after the student has been picked up.</p> <p>Only in exceptional circumstances will staff take symptomatic children home themselves, and in this case one of the following steps will be taken:</p> <ul style="list-style-type: none"> ● Use of a vehicle with a bulkhead (i.e. the driver is in a separate compartment to any passengers); or ● The driver and passenger will maintain a distance of 2m from each other; or ● The driver will use PPE (the same PPE as when supervising a symptomatic student, as explained above) and the passenger will wear a face mask if they are old enough and able to do so <p>A deep clean will take place in the areas that the symptomatic person has been in, and PPE will be disposed of properly, following decontamination guidance.</p> <p>If the school becomes aware that a student or a staff member has tested positive for coronavirus, the school will contact the local health protection team. The team will carry out a rapid risk assessment to confirm who's been in close contact with the person, and these people will be asked to self-isolate.</p> <p>To help with this, records will be kept of:</p> <ul style="list-style-type: none"> ● The students and staff in each group ● Any close contact that takes place between children and staff in different groups <p>Close contact means:</p> <ul style="list-style-type: none"> ● Direct close contact – face-to-face contact with an infected person for any length of time, within 1 metre, including: <ul style="list-style-type: none"> ○ Being coughed on, ○ A face-to-face conversation, or ○ Unprotected physical contact (skin-to-skin) 	MLW/SM/JES		
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Contact with coronavirus when getting to and from school		<p>Everyone will be encouraged to walk, cycle, or be dropped off by car to school, and warned to avoid taking public transport during peak times.</p> <p>For anyone who needs to take public transport, they'll be referred to government guidance.</p> <p>Hertfordshire County Council are coordinating the bus provision for schools across the county and they are aware of the increased demand needed in September to ensure students are able to get to school.</p> <p>To confirm the details of specific bus routes, please check with HCC over the summer for their updated schedules.</p> <p>HCC have published the following guidance for local authority contracted routes:</p> <ul style="list-style-type: none"> • Secondary students will be encouraged to wear face coverings • Contractors will be required to provide hand sanitiser on all buses/coaches, drivers if possible, will wear face masks and (if not screened) will leave the vehicle when students are entering/exiting 	MLW MLW MLW MLW	16/7 16/7 16/7	

		<ul style="list-style-type: none"> • Schools must provide active supervision of bus/coach loading to ensure: <ul style="list-style-type: none"> o Students enter and exit vehicles on a 'First in, last out' basis to avoid passing on vehicles o Students sit (as far as possible) in the same seat, with the same child/ren on very journey to minimise contact • Schools must ensure students are able to wash/sanitise their hands when arriving at school • Vehicles will be cleaned regularly If the student is travelling to school by public transport: All forms of public transport will require students to wear a face mask. <p>For students that will need to be dropped off and picked up, parents will be told through messages and signage:</p> <ul style="list-style-type: none"> • The protocols for minimising adult to adult contact e.g. parents should wait inside their cars • Not to gather at entrance gates or doors, or enter the site unless they have a pre-arranged appointment <p>Anyone wearing non-disposable face coverings when arriving to school will be expected to bring a sealed plastic bag to keep these in during the school day. If they're using disposable face coverings, these will be put in a covered bin.</p>			
<p>Spreading infection due to touch, sneezes and coughs</p>		<p>Handwashing facilities will be provided.</p> <p>There are hand sanitiser stations allocated at all entrances and exits to the school, and in the main reception, outside of the student reception and outside of the medical room. There will be a hand sanitiser in each classroom. All toilets will be available with soap dispensers filled up and checked regularly.</p> <p>Everyone in school will:</p> <ul style="list-style-type: none"> • Frequently wash their hands with soap and water for 20 seconds and dry thoroughly using NHS guidelines, or use 	<p>MS</p> <p>All staff in school</p>	<p>16/7</p> <p>16/7</p>	

		<p>alcohol-based hand sanitiser to cover all parts of their hands</p> <ul style="list-style-type: none"> ● Clean their hands on arrival, before and after eating, and after sneezing or coughing ● Be encouraged not to touch their mouth, eyes and nose ● Use a tissue or elbow to cough or sneeze, and use lidded bins for tissue waste <p>Students will be encouraged to learn and practise these habits in lessons and by posters put up across the school.</p> <p>Supplies for soap, hand sanitiser and disposable paper towels and tissues will be topped up regularly and monitored to make sure they're not close to running out.</p> <p>Lidded bins for tissues, preferably operated by a foot pedal, will be emptied throughout the day</p> <p>The water fountains are not available</p> <p>A/C units should not be used in classrooms</p> <p>Windows should be open</p>	MS/Site team	16/7	
Spreading infection through contact with coronavirus on surfaces		<p>Cleaning staff will regularly clean frequently touched surfaces using standard cleaning products (e.g. bleach, detergent), including:</p> <ul style="list-style-type: none"> ● Banisters ● Classroom desks and tables ● Bathroom facilities (including taps and flush buttons) ● Door and window handles ● Furniture ● Light switches ● Reception desks ● Teaching and learning aids 	MS/Site team	Already in place	

		<p>3. Year 9</p> <p>4. Year 10/11</p> <p>5. Year 12/13</p> <p>We have had to reduce the amount of time that students spend moving around the school; therefore, students in each bubble will remain in the same group of classrooms for the majority of their lessons, with teachers moving to different classrooms to deliver lessons. Priority for specialist rooms will go to KS4 and KS5 students. Rooms need to be cleaned if another bubble uses it, hence why movement between classes has been restricted. Each bubble will be given an individual outside space for break and lunchtimes as well as having the use of their bubble classrooms. All rooms will be cleaned at the end of every day and a number will be cleaned during the day. Bubbles will primarily be based in the following rooms:</p> <p>Year 7: 19, 20, 26, 27, 28, 29</p> <p>Year 8: 1, 2, 3, 4, 7, 8</p> <p>Year 9: 11, 12, 13, 14, 15, 18</p> <p>Year 10/11: 17, 21, 22, 23, 24, S2, S3, S4, S5, S7, S8 (with priority to specialist rooms e.g. Drama studio, music room, science labs)</p> <p>Year 12/13: In the mansion (with priority to specialist rooms e.g. Drama studio, music room, science labs)</p> <p>Years 7-9 will use some specialist rooms on a rotation over 2/3 weeks, although they will all be in specialist rooms for their technology lessons</p> <p>Every student will be provided with a new teaching and learning toolkit. This will be a ziplock bag that contains a mini whiteboard, pen, eraser and coloured cards. We intend to add learning resources to this bag over time.</p>			
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<p>Spreading infection due to excessive contact and mixing between students and staff around the school</p>		<p>Students will be supervised at all times to ensure mixing between groups doesn't occur, and they will be reminded about the rules throughout the day.</p> <p>Movement around the school site will be kept to a minimum.</p> <p>Rooms will be accessed directly from outside where possible, all shared rooms, such as sport halls and dining areas, will be cleaned between each use.</p> <p>The canteen will be open, but for take-away food only. We will be providing items such as sandwiches, paninis, baked potatoes, pasta pots, salads. Students will go to the canteen in their bubbles, purchase their food, then return to their allocated indoor/outdoor bubble area. The serving areas and payment systems will be cleaned between bubbles. Students are able to bring a packed lunch into school if they so wish. Sixth form students will have a separate serving area in the mansion. Sixth Form Students</p> <p>Toilet use will be managed to avoid crowding. Distance indicators will be placed on the floor outside and inside toilets. Students can only leave lessons one at a time to use the toilet. Multiple toilets will be available, with students using the toilet closest to their teaching room</p> <p>Staff use of staff rooms and offices will be staggered to limit occupancy.</p> <p>Staff and contractors not working with student groups will be asked to maintain 2m distances from each other and from the student groups.</p> <p>A record will be kept of all visitors.</p> <p>Non-overnight domestic educational visits can take place in the same student bubbles, but only subject to a separate risk assessment that considers the coronavirus measures in place at the destination.</p>	<p>MS/Site team</p> <p>MS/CH /Kitchen staff</p>	<p>1/9</p> <p>Already in place</p> <p>Already in place</p>	
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Spreading infection due to the school environment		<p>Checks to the premises will be done to make sure the school is up to health and safety standards before reopening.</p> <p>Fire, first aid and emergency procedures will be reviewed to make sure they can still be followed with limited staff and changes to how the school space is being used.</p> <p>Areas in use will be well ventilated by opening windows or using ventilation units. Doors will be propped open, where fire safety and safeguarding wouldn't be compromised.</p> <p>Lidded bins will be provided in classrooms and other key locations to dispose of tissues and any other waste.</p> <p>Outdoor space will be used for breaks, and for education if appropriate</p>	<p>MS/Site team</p> <p>MLW/MS/SM</p> <p>Site team</p> <p>MS/Site team</p> <p>All staff</p>	<p>Ongoing</p> <p>16/7</p> <p>Ongoing</p> <p>16/7</p>	
Spreading infection due to excessive contact and mixing in meetings		<p>Where possible, all meetings will be conducted by telephone or using video conferencing. This includes meetings with staff, parents, visitors and governors.</p> <p>Where this isn't possible, essential meetings will be conducted outside, or in a room large enough to allow for social distancing.</p>	<p>MLW</p>	<p>Ongoing</p>	
Individuals vulnerable to serious infection coming into school		<p>The school will continue to follow any shielding guidance in place to decide who should come into school.</p> <p>If the guidance is paused, all staff and students are expected to come into school.</p> <p>Staff who are clinically vulnerable or clinically extremely vulnerable and coming into school will be placed in the safest possible on-site roles where it's possible to maintain social distancing. All relevant members of staff have an individualised risk assessment.</p>	<p>MLW</p>	<p>Ongoing</p>	