SCHOOL ADMISSION APPEALS TIMETABLE

In year appeals

Appeals resulting from in year admission applications will be heard within 30 school days of the appeal being lodged

September 2020 entry

Appeals resulting from secondary transfer and under 11's applications for admission in September 2020 will be heard according to the following timetable:

	Allocation day	**Appeals lodged by**	**Appeals to be heard between**
Secondary Transfer	**2 March 2020**	**4pm on 3 April 2020**	**5 May – 19 June 2020** (excluding 25 - 29 May)
Under 11's (Primary Reception, Junior / Middle)	**16 April 2020**	**4pm on 22 May 2020**	**22 June – 22 July 2020**

- Appeals lodged after these dates will be heard within 40 school days of the appeal deadline or 30 school days of being lodged, which ever is the later date.
- Appellants will be sent notification of their appeal hearing at least 10 clear school days in advance of the hearing.
- Appellants will be sent a copy of the school's case 7 working days in advance of the hearing.

Additional supporting information

If an appellant wishes to any supporting evidence after lodging an appeal, they will need to get that to the Appeals Team at least **7 working days** before your hearing, (*not counting the day of postage or the hearing date)*.

Please remember that any confidential medical/social evidence submitted to the Admission Authority (AA) in support of your application will not be provided to an appeal panel. If you wish to rely on this in support of your appeal you will need to submit this documentation to the Appeals Team.

If the appellant has a short document (like a doctor's letter which was not previously available), this will be accepted up to 4 working days before the hearing. Any additional evidence received after this deadline will not be circulated and the panel may not accept any additional information taken to the hearing.