



# PRESDALES SCHOOL

*Achievement for all*

Headteacher: Mr M Warren

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19<sup>th</sup> July, 2019

Dear Parents/Guardians,

I would like to invite you to an information evening regarding the Russia Trip October 2019 which will provide you with information on our itinerary, what to take and also give you an opportunity to ask any questions and meet the staff travelling with the group.

This will be held on Tuesday 10<sup>th</sup> September in the Lecture Theatre at 17.30. I cannot stress how important it is that you attend this meeting. It shouldn't last more than about 45 minutes to an hour and your daughter's attendance is also welcome, although not compulsory.

On Thursday 24<sup>th</sup> October we will travel together to Heathrow from school by coach. We will meet at 04.45 on and depart by coach to Heathrow. For those of you trying to plan the rest of the October half term please note that we arrive back at Heathrow Tuesday 29 October and will travel back from Heathrow to school with an expected time of arrival of around midnight. All of these details will be given to you in full at the meeting.

Please allow me to take this opportunity to remind you of the Russian visa application process. You have emailed your daughter's passport information/application form already and these have been checked. If any information given in this form changes over the summer (i.e. new stamps in passport) please be sure to email this information to Mrs Eyre before Monday 2<sup>nd</sup> September. **Please hand your daughter's passport in to Mrs Eyre on the first day of term.**

If you have not yet handed in two passport photos, they must also come in by this day (please see reverse for the photo requirements.)

On Friday 6<sup>th</sup> September a representative of the embassy will visit school to take the finger prints of all applicants. They will take the applications, passports and photos and we will receive them approximately 20 days later. Unless you specifically request otherwise, we will keep all passports in the school safe until the departure date. If you have any questions please do not hesitate to contact me.

In the meanwhile you might want to think about where you can buy some roubles for souvenir shopping/pocket money (Russian dolls start from 250 roubles and can go up to a thousand dependent on size/detail) and lunch (approximately 600-700 roubles/day). The post office normally has them but you may need to order them.

Yours faithfully,

Esther Willett  
Head of Russian



## Visa photo requirements:

1. Recent colour photograph (not more than 6 months old). **NOT THE SAME PHOTO AS THE PASSPORT IF THE PASSPORT WAS ISSUED MORE THAN 6 MONTHS AGO.**
2. Taken against a light background (white or off-white) so that features are distinguishable and contrast against the background.
3. Clear quality and with the face in focus. The face must be sharply focused and evenly illuminated in all areas, rich in contrast and clear. Reflections or shadows on the face as well as red eyes must be avoided.
4. The photo must show the full front view of the head and include the top of the shoulders, with the face in the middle of the photo, non-smiling, open eyes (without sunglasses, a hat/cap or other head covering, unless the applicant wears such items because of their religious belief or ethnic background). The head of the person photographed should be neither at an angle nor turned (portrait style). The person's expression should be neutral with the mouth closed and looking directly into the camera. The eyes must be open and clearly visible and may not be covered by hair or spectacle frames.
5. Printed on normal photographic paper (camera print)
6. The photo frame must be 35mm x 45mm in size.

**Note: Please follow these instructions carefully. If photographs presented do not meet these requirements your Russian visa application will be considered incomplete.**

## **Russian visa sample photo:**

